



## 2026 BOARD OF DIRECTORS APPLICATION PACKET

TO: NCEDA Membership  
FROM: Gary Lanier – Immediate Past President, NCEDA  
DATE: March 17, 2026  
RE: 2026 NCEDA Board of Directors Application Period

NCEDA is now accepting applications for consideration for the NCEDA Board of Directors. Directors serve three-year staggered terms. The NCEDA year runs from July–June. The incoming class term will be July 2026 – June 2029.

The Nominating Committee will meet in mid-May. The slate of new directors will be announced and voted on at the Annual Conference in June.

### Eligibility Criteria:

- Three years of concurrent NCEDA membership
- Five years of concurrent work in North Carolina
- Meaningful service to NCEDA and active participation on NCEDA Committees

### Application Requirements:

- Submit completed Application Packet no later than 5 pm on April 10. Application packet should include the following:
  - Board of Directors Application (see the following three pages).  
*Note: Limit responses to the space provided on the application form. Do not submit additional pages.*
  - Current Resume
  - **One** Letter of Support from Current Supervisor
  - **One** Optional Letter of Recommendation  
*Note: Current NCEDA Board members, NCEDA Past Presidents and NCEDA staff are **not eligible** to provide optional letter of recommendation.*
- Attendance at a virtual **Board of Directors Information Session** prior to submitting application packet. These sessions will provide an overview of board roles and responsibilities, the expected time commitment, and details about the application and selection process. Two sessions will be offered. Please choose the date and time that works best for your schedule using the links below:
  - [Monday, March 23 · 2:30 – 3:15 pm](#)
  - [Wednesday, March 25 · 11 – 11:45 am](#)
- Participation in an individual **Board of Directors Interview** via Zoom with members of the Nominating Committee following application submission. NCEDA staff will contact applicants to share more details and schedule interviews after the application deadline.

### Submission Details:

- Complete application packets should be submitted as a PDF file to [liz@nceda.org](mailto:liz@nceda.org) no later than 5 pm on **Friday, April 10**.
- Please contact Liz (888.246.2332) with any questions or for confirmation of receipt.



## 2026 Board of Directors Application

Name: \_\_\_\_\_

Job Title: \_\_\_\_\_

Organization: \_\_\_\_\_

County: \_\_\_\_\_ Phone: \_\_\_\_\_

Email Address: \_\_\_\_\_

How long have you been a member of NCEDA? \_\_\_\_\_

**1. Summarize your professional background, including current and previous positions, key responsibilities, and leadership experience, highlighting experiences that you believe will contribute to your effectiveness as a Board member.**

**2. Describe your involvement with NCEDA to date, including any past Board service, committee participation, event engagement, or any other contributions to the organization.**

**3. List additional leadership roles, professional memberships, awards, or recognitions related to economic development, and explain how these experiences demonstrate your ability to contribute to NCEDA's mission.**

**4. List any unique skills, perspectives, or expertise you would bring to the Board.**

**5. Share your top three priorities or goals if selected for the NCEDA Board of Directors. For each, briefly describe how you would work to achieve it and how it aligns with NCEDA's mission.**

**Signature:** \_\_\_\_\_

**Date:** \_\_\_\_\_